



ABC Academy Frequently Asked Questions

What hours are you open?

We are open Monday through Friday, from 6 a.m. to 6 p.m., 12 months a year at our Lansing Ave., Laurence Ave, and Jackson College Campus sites. Our Concord Elementary site is open 6 a.m. to 6 p.m., following the Concord School District calendar. The Dibble Elementary site follows the JPS calendar. The Hunt Elementary site follows the JPS, Hunt Elementary calendar.

Do you accept DHHS Assistance?

Yes

What ages of children do we serve and what programs to we offer?

Our centers located on Jackson College Campus, on Laurence Ave. and Lansing Ave. are licensed to care for children 2 ½ weeks to 12 years of age. Each of these locations offer Infant, Toddler, Preschool, GRSP, Latch Key and Summer Camp Programs.

Our program located in Concord Elementary School is licensed to care for children 3 to 12 years of age. This location offers Preschool, GSRP and Latch Key Programs.

Our program located in Hunt Elementary School and in Dibble Elementary is licensed to care for children 4 or 5 years of age, enrolled in the GSRP Program.

Do we provide part time care?

Children enrolled in our tuition base programs may attend either full or part time. Our GSRP programs are full day programs, Monday through Thursday.

Do we provide drop in care?

Yes, we do for families enrolled in our Drop in Care Program. Families must first register their child with ABC Academy. Drop in Care is available on a first come, first serve basis. Schedule your child ahead of time. Our ability to meet your Drop-in Care needs is based on spaces available on the days requested.

In what event will the Center be closed?

ABC Academy programs located on Jackson College Campus, on Laurence St. and on Lansing Ave. will be closed to honor the following holidays: Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, and for winter break from Christmas Eve to New Years Day.

The programs located in Concord Elementary School, Dibble Elementary, and Hunt Elementary follow the district calendar.

Do you close for weather?

At times, emergencies such as severe weather can disrupt ABC Academy's operations. Our main goal is to remain open as many business hours as possible while also taking into consideration the safety and security of everyone involved. In extreme cases, there may be a circumstance that may require ABC Academy to close, open late, or have an early dismissal. We will take into consideration what our local districts, community, and state are choosing to do. The final decision will be left up to the management team of ABC Academy.

Do you serve any meals?

Breakfast will be provided for the children who arrive between 6:00 a.m. and 7:50 a.m. Breakfast will be served at 7:00 a.m. and is finished by 8:00 a.m. promptly. Cold cereal, milk and juice will be provided. If you wish to bring a piece of fruit, your own cereal, your child can eat these items at this time.

We serve two snacks a day, each afternoon. Milk, fruit juice or water is served with the snack.

Parents provide a cold lunch for their child. We will provide the milk.

Breakfast, lunch and snack are provided for children enrolled in the Great Start Readiness Program.

Do your teachers complete trainings during the year?

All ABC Academy staff, including administration, complete a minimum of 24 hours of professional development training each year. ABC Academy also employs two early childhood trainers, providing daily coaching and mentoring for our classroom teaching teams. ABC Academy participates in the T.E.A.C.H. Early Childhood Scholarship Program, supporting our teaching team members in completing their Early Childhood Degree.

ABC Academy partners with Baker College to host an annual Early Childhood Conference. Over 400 early childhood professionals attend sessions offered by over 30 experts in the early childhood field.

Are your teacher team members CPR and first aid certified?

All staff at ABC Academy are provided and trained in First Aid and CPR.

How safe is the Center?

At ABC Academy, we believe the same level of safety and security expertise that protects the President should be called upon to keep your child safe. That is why we partnered with Secured Education Consultants, a company owned and operated by former US Secret Service Agents, to help us take our safety and security to the highest level possible. SEC is a group of highly-skilled security and protection experts. The SEC team specializes in analyzing facilities, developing Emergency Preparedness Plans, and preparing faculty and staff to appropriately confront emergencies of all kinds.

In addition, our classrooms are equipped with security cameras and key coded access doors, keeping our children safe. Upon enrollment, each authorized pick up person for your child will be assigned a security code by the Center Director. The access codes are required to access the classroom area of our center.

Will I need to enroll my child in a separate preschool?

No! We take pride in the learning environment provided at ABC Academy. Math, Art, Reading, and Language Arts, guided reading are a part of our program for our children. Music, Science, Yoga, Sign Language, Technology Centers, and other fun activities are provided in our program. We follow the HighScope Curriculum, a researched based curriculum, in our classrooms.

Do you have conferences?

The intellectual, physical, social, and emotional progress of each child will be documented in the child's record and conveyed to the parents during conferences, which will be held in the fall and in the spring. Open communication is very important and is well respected. Our infant and toddler programs provide daily information reports regarding your child's day. We also place quarterly "Parent Connect Calls". This gives us an opportunity to address any concerns, what you like about the classroom, if we are meeting your expectations, how we can improve, and anything you would suggest to assist with making things run more smoothly for your family.

Does ABC Academy welcome parent involvement? Can I stop by any time?

We believe parents are the most significant adults in a child's life. We do everything possible to ensure parents' involvement in our programs.

Parents of enrolled children may visit the center any time during the hours of operation. We encourage you to visit, unannounced, at any time. Stop in, visit your child, and join us in our activities. We simply ask that you take in to account the times when you child may be eating or napping before planning a visit.

We welcome all families to be a participant in our Program Advisory Board. Watch for announcements for meetings.

What happens if my child is sick?

To ensure the best possible care for all children in our center, it is requested that you do not bring your child to ABC Academy when they are too ill to participate comfortably in routine activities or when your child needs more care than the classroom staff can give while they care for the whole group. Our teachers will contact you if your child becomes ill midday and is unable to comfortably participate in the activities, notifying you of the need for early pick up.

What items should I bring from home for my child?

Here is a list of items to bring to the center to help your child be comfortable. **Please label every item.** Parents are responsible for laundering their child's extra naptime bedding and extra change of clothes when used, these will be sent home regularly. We encourage you to provide a family photo prior to your child's first day of school. The photo will be attached to your child's cubby area to identify his/her personal space and to help your child with transitioning into our program by having a picture of their loved ones nearby.

Infants

- Prepared bottles (please label each bottle with your child's name, contents of the bottle and the date)
- Two complete changes of clothes
- Special sleeping sack (optional)
- Two pacifiers (optional)
- Disposable diapers and wipes
- Cereal and baby food
- Suction cup bottom bowl (optional)
- Bibs (optional)
- Family Photo

Toddlers

- Training cup (optional)
- Training underwear (several pairs)
- Rubber pants that fit over training underwear (several pairs)
- Two complete changes of clothes
- Special blanket (optional)
- Disposable diapers and wipes
- Bibs (optional)
- Lunch labeled with your child's name and the date
- Seasonal clothes for outdoors
- Family Photo

Preschool & Pre-Kindergarteners

- Complete change of clothes
- Lunch labeled with your child's name and the date
- Special blanket (optional)
- Seasonal clothes for outdoors
- Family Photo

School-Agers

- Lunch labeled with your child's name and the date.
- Seasonal clothes for outdoors
- Family Photo

Seasonal Items

- **Fall:** Warm jacket (no strings)
- **Winter:** Winter coat (no strings), hat (no strings), snow pants, boots, mittens (without strings that run through jacket; multiple pairs optional)
- **Spring:** Light jacket (no strings), boots or rain boots
- **Summer:** Swimsuit, towel, swim shoes or sandals, bug repellent (no aerosol spray), sunscreen (no aerosol spray)

ABC Academy . . . when only the best will do for you and your child.

